



APPLICATION FOR FOOD TRUCK VENDORS

May 29th to September 4th

Fridays | 3pm-7pm

WELCOME to the 2026 CRANBERRY TOWN SQUARE MARKET

Operated by the Pittsburgh North Regional Chamber

We are so excited to bring this amazing community event to the families and friends in the Pittsburgh North Region. There is a lot of new information, so please read through this document carefully to apply as a Food Truck Vendor.

We are accepting Food Truck Vendors who sell food available for consumption at the market, (hot or cold), desserts/ice-creams/smoothies, etc. or non-alcoholic beverages from a self-contained, motorized vehicle or a self-contained enclosed trailer with valid license plates and registration.

ALL FOOD TRUCK VENDORS will need to submit this Vendor Application to be considered for the TOWN SQUARE MARKET.

Submission of this application does not guarantee acceptance in the Market. You will be notified by phone or email if your application is approved. Once approved, you will need to complete a Food Truck Vendor Agreement, provide your Certificate of Insurance, and submit payment.

Food Truck space is limited and will be monitored to avoid an overlap in food offerings.

SPECIAL DETAILS for the TOWN SQUARE MARKET:

- Your location will be at the side of the Cranberry Municipal Building at 2525 Rochester Road, Cranberry Twp. in the lower side parking lot of the building in the designated Food Truck area.
- There will be VERY SPECIFIC drop off and set up details this year to avoid a backup of vendors. We will provide you with your parking space as you arrive on the day of each market.
- Market months are May, June, July, August and September only. (May 29th through September 4th)
- There is NO Market on July 3rd or August 7th.
- **The Market will open at 3:00pm and close at 7:00pm. Food Truck Vendors are welcome to start arriving as early as 2pm. If you need extra time to park or set up, please let us know. We kindly ask our Food Trucks to be ready to serve customers by 3pm.**
- Four (4) Special Event Days are: May 29th Grand Opening & Celebrate Cranberry, June 26th Star-Spangled Summerfest, July 24th Christmas in July, September 4th Autumn Fest

VENDOR CONTACT INFORMATION

Your first and last name: _____

Your Food Truck Name: _____

Full Address with City, State, Zip: _____

Phone Number: _____

Email: _____

Social Media Tags, Facebook, and/or Instagram: _____

PICK YOUR PARTICIPATION

Please select your participation in the Market.

_____ I will attend the **FULL SEASON** (13 Weeks, Includes All Special Events*) **Cost:** \$325.00

OR

_____ I will attend my **SELECTED DATES** as follows: **Cost:** \$30.00 per day.

<p>May 29th _____</p> <p>June 5th _____</p> <p>June 12th _____</p> <p>June 19th _____</p> <p>June 26th* _____</p> <p>July 10th _____</p> <p>July 17th _____</p>	<p>July 24th _____</p> <p>July 31st _____</p> <p>August 14th _____</p> <p>August 21st _____</p> <p>August 28th _____</p> <p>September 4th _____</p>
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***SPECIAL EVENTS:**

May 29th – Grand Opening & Celebrate Cranberry

June 26th – Star-Spangled Summerfest

July 24th – Christmas in July

September 4th – Autumn Fest

NOTE: There will be NO MARKET on July 3rd or August 7th

Please Initial: _____ **If I am unable to attend the Market on any given week, I will CALL the PNRC by Wednesday of that week to cancel.** I understand that the PNRC announces the Vendors/Farmers/Food Trucks on social media and will need to be informed of my cancellation in time to remove my name from the scheduled vendors. Phone: 724.934.9700, x 11 (Please leave a message for Matt if he is not available.) **We are unable to offer refunds for cancellations.**

TELL US ABOUT YOUR PRODUCTS

Check which one applies:

_____ I have a Food TRUCK _____ I have a Food TRAILER _____ Other (please describe)
_____ Dimensions of TRUCK _____ Dimensions of TRAILER _____ Dimensions of Other

Please describe your menu (the food or drink items you are selling):

Which side of your truck/trailer will you be selling from?

Does your generator produce a lot of loud noise?

Does your generator produce an odor or smoke?

Please Note: Trailers will need to be un-hitched with the tow vehicle being parked outside of the Market space.

Please list any other details about your truck/trailer or product(s) that we should be aware of in the space provided below:

LIABILITY INSURANCE

Cranberry Township and the Pittsburgh North Regional Chamber require vendors to have Liability Insurance listing the Pittsburgh North Regional Chamber and Cranberry Township as an additional insured for up to \$1,000,000.

Please check here if you plan to provide your own Certificate of Insurance: _____ (Yes, I will provide this Certificate)

Please check here if you would like to be included under the PNRC Insurance Policy for a seasonal fee of \$25. _____

Please forward this completed application to:

Pittsburgh North Regional Chamber
5000 Brooktree Road
Wexford, PA 15090

admin@pghnorthchamber.com / 724.934.9700 x 10

Please DO NOT SEND PAYMENT until we review and accept your application.

NEXT STEPS:

- 1.) You will be contacted by the PNRG within 2-3 weeks after your application has been reviewed.
- 2.) Upon approval, a Vendor Food Truck Agreement will be emailed to you that will need to be completed and returned.
- 3.) A Certificate of Insurance must be provided listing Pittsburgh North Regional Chamber and Cranberry Township as an Additional Insured for up to \$1,000,000. You can mail or email the Certificate to the Chamber prior to the Grand Opening.
- 4.) Payment will be due via check made payable to: Pittsburgh North Regional Chamber
- 5.) Prior to the Grand Opening on May 29th, you will be contacted regarding set up details.

Failure to complete all the above steps will result in cancelling your attendance at the Cranberry Town Square Market.

We look forward to seeing you at the 2026 CRANBERRY TOWN SQUARE MARKET!

